



The Task Force on Trial Court Employees
February 9-10, 2000
San Francisco, California

AGENDA

Type of Meeting: Twenty-second Meeting of the Task Force	Chair: Justice James A. Ardaiz, Administrative Presiding Justice, Court of Appeal, Fifth Appellate District Judicial Council Project Coordinator: Ms. Judith A. Myers, Special Consultant, Administrative Office of the Courts ¹
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Meeting Objectives:

- A. Provide updates on legislative process, private letter ruling, and survey reports
- B. Review draft legislation and modify as appropriate
- C. Discuss policy considerations related to staffing/personnel statutes
- D. Review educational materials for court employees

Wednesday, February 9, 2000 - 10:00 a.m. to 4:00 p.m.

OPEN SESSION

1. Welcome	ALL	10:00 a.m.
2. Review of January 13 Task Force Meeting and Announcements for Today's Meeting	Justice James A. Ardaiz, Chair Judith A. Myers, Special Consultant, AOC	10:00 – 10:15 a.m.
3. Legislative Process Update <i>Objective A</i>	Justice James A. Ardaiz, Chair Anthony Williams, Sr. Governmental Affairs Analyst Office of Gov. Affairs	10:15 – 10:25 a.m.
4. Private Letter Ruling Update <i>Objective A</i>	Deborah Brown, Attorney, AOC	10:25 – 10:35 a.m.
5. Survey Reports and Actuarial Analysis <i>Objective A</i>	Hazel Ann Reimche, Supervising Human Resource Analyst, AOC	10:35 – 10:45 a.m.
6. Draft Legislation: Review and Discussion <i>Objective B</i>	Justice James A. Ardaiz, Chair Clark Kelso, Professor of Law and Director of the Institute for Legis- lative Practice, University of the Pacific, McGeorge School of Law	10:45 a.m.–12:00 p.m.
Working Lunch	Task Force Members and Staff	12:00 – 1:00 p.m.
Draft Legislation: Review and Discussion (<i>continued</i>)	Professor Clark Kelso, McGeorge School of Law	1:00 – 2:30 p.m.
Break	Task Force Members and Staff	2:30 – 2:45 p.m.

¹ Administrative Office of the Courts (AOC)
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Wednesday, February 9, 2000 (continued)

7. Policy Considerations: Staffing/Personnel Statutes <i>Objective C</i>	Justice James A. Ardaiz, Chair Deborah Brown, Attorney, AOC Professor Clark Kelso, McGeorge School of Law Liz Schiff, Facilitator, AOC Task Force Members	2:45 – 3:55 p.m.
8. Closing Remarks Ardaiz	Justice James A. Ardaiz, Chair	3:55 - 4:00 p.m.

Thursday, February 10, 2000**8:30 a.m. – 3:00 p.m.****OPEN SESSION**

<i>Reminder: Breakfast on Your Own</i>		
1. Opening Remarks	Justice James A. Ardaiz, Chair	8:30 – 8:45 a.m.
2. Draft Legislation: Discussion	Professor Clark Kelso, McGeorge School of Law Liz Schiff, Facilitator, AOC Task Force Members	8:45 – 10:00 a.m.
<i>Break</i>	<i>Task Force Members and Staff</i>	<i>10:00 – 10:15 a.m.</i>
3. Policy Considerations: Staffing/Personnel Statutes	Professor Clark Kelso, McGeorge School of Law Liz Schiff, Facilitator, AOC Task Force Members	10:15 a.m.–12:00p.m.
<i>Working Lunch</i>	<i>Task Force Members and Staff</i>	<i>12:00 – 1:00 p.m.</i>
4. Educational Materials <i>Objective D</i>	Justice James A. Ardaiz, Chair Liz Schiff, Facilitator, AOC Task Force Members	1:00 – 2:45 p.m.
5. Closing Remarks	Justice James A. Ardaiz, Chair	2:45 - 3:00 p.m.